Eastern Region FAQ 1. There is a file storage area for this region. Details as follows:

Username: Eastern2 Username: Eastern3

Please email the RECLO for the password.

Eastern2 has both read and upload access, Eastern3 just has read access. So Eastern2 should be used by the regional officer and Eastern3 by other members associated with the service position who you may want to access the files.

Filestore is here: http://www.aa-files.org.uk/ Further explained here: http://www.alcoholics-anonymous.org.uk/Members/Logons/Filestore

I recommend putting your files in the directory that corresponds to your position.

If you would like a file deleted, please contact the RECLO. Note that the usernames should not be given out to members of the public. Also "This area should not be used as a facility to back up critical information - it is purely designed to help disseminate information" between members.

2. How to get email set up for your position:

if anyone wants a new @aamail address, then please apply. Or ask me to help out.

You can apply for new email addresses through the AA website: http://www.alcoholics-anonymous.org.uk/Members/Service/Helpdesk

choose "Application for email address" in the drop down box.

AA email can be accessed

https://www.alcoholics-anonymous.org.uk/Members/Logons/Email

from the click HERE link.

It is best to go to this page rather than directly to the login as issues will be reported on this page.

It becomes the responsibility of the position to pass on the email address. I can help if you have problems.

I have mine set up so that there is a mail box and it also copies any email to my personal email address. Then when I see I have an email I log in and reply from my aamail box. This means I do not need to keep checking my email mail box, but also that all my ECLO emails are kept together in the mail box. If this is set up, be careful not to reply to emails that are forwarded to your personal account. I very nearly replied a couple of times from my personal email account. Remember to log in to your AA mail box to reply to emails otherwise the anonymity and logging of emails sent from the position will be lost.

Note that the RECLO maintains a list of aamail usernames and passwords so if you get yours changed then let the RECLO know.

3. Access to the Confidential directory.

"If you are listed within the directory and would like access to the file please email <u>groupinformation@gsogb.org.uk</u> with your name, Intergroup or Region and position to request a password. The password will be changed every six months."

Each position should request access themselves.